

**Metropolis Museum
Internship programme (Full time/Paid)**

We are opening a brand-new art initiative in Wong Chuk Hang and currently looking for museum interns to work with us.

Museum Interns will be expected to:

- Assist in exhibitions and programmes preparation and execution.
- Provide guided tours to gallery visitors.
- Support front desk daily operations at galleries, receptions, shop, and workshop areas.
- Perform information counter duties and onsite enquiries.
- Other administrative work.

You should have/be:

- Hong Kong resident
- Be able to work on duty roster during weekends and public holidays
- Art/ Cultural Management academic background is preferred
- Good command of both written and spoken English and Chinese
- Proficiency in MS Word, Excel and PowerPoint
- Fresh graduates are welcomed

Details:

5 days work (on shift)

Stipend : HK\$6,000/ month

Duration : 2 months

TO APPLY FOR THIS POSITION

Qualified candidates should email their CV with contact information to rachelwong@hk-mm.com by 27 March 2020. The information provided will be kept confidential and used for recruitment purposes only. Applicants not contacted within six weeks may consider their applications unsuccessful.