

## M+ ROVER Artist Assistant (Part-time)

Period: Mid-Oct 2020 to Jul 2021

Working hours: 8-12 hr/day

Time: TBC

Location: Various primary schools and selected communities in Hong Kong

Salary: HKD\$750/day

### Responsibilities:

- To assist in the preparation of the school and community exhibition and workshop with the artist and M+ team, such as supporting in artwork set-up and dismantling, sourcing tools and materials for installation, and maintaining the condition of both interior and outdoor work installations.
- To assist the delivery of a mobile exhibition and workshops at primary schools and communities across different districts in Hong Kong, such as assisting the artist for the demonstration during the workshop, facilitating the providing guided tours to teachers, students and public visitors;
- To take a role of a docent for delivering the exhibition content and engaging diverse audiences, including giving background information of the artist and his works, raising visitors understanding to M+ and the museum's learning programme;
- To handle general enquiries from exhibition visitors;
- To take documentation during the activities at schools and communities;
- To keep track on the stock of the exhibition and workshop materials;
- To maintain the neat and tidy environment of the travelling exhibition and workshop spaces on a mobile trailer;
- To ensure the safety of all participants and visitors; and
- Other related duties assigned by M+ team
- The artist assistant will be required to work closely with the M+ Team and the artist in various primary schools and selected communities in Hong Kong from mid-October 2020 to July 2021 from approximately 8 to 12 hours per day (excluding an forty-five-minute lunch break, subject to the participating schools' timetable).
- The selected candidate is expected to attend training and work on pilot programme, scheduled school visits on weekdays and community activities on Saturdays and Sundays.

### Job Requirements:

- Possess a recognised university degree, preferably in fine art, visual arts, creative media, design, architecture, education, cultural management, child development or equivalent. Fresh graduates and current students will also be considered;
- Have basic knowledge in contemporary art and/or design;
- Have interests in non-formal learning, audience engagement and children development;
- Be energetic and motivated in working and interacting with primary-school students;
- Have good oral and interpersonal communication skills in Chinese and English;
- Be able to work collaboratively with others and have demonstrated ability to manage multiple tasks within an ever-changing environment;
- Be able to carry outdoor work and physical tasks; and
- Be available throughout the whole project period is highly preferred.

If you are interested in the above position, please reply by using the below format with **your CV\*** to

[Alice.chui@manpowergrc.hk](mailto:Alice.chui@manpowergrc.hk)

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Email Subject: **M+ ROVER Artist Assistant (Part-time)**

Full Name (in English):

Tel:

Email Address:

Availability:

[Remember to attach your CV(English Version)]